

New Confidence

New Skills

New Mentality

China Corporate Training

FAQ

Frequently Asked Questions



www.NewSkilz.com

Leadership / Soft Skills Training

Phone: +86 (0) 21 647 37 102

Email: training@newskilz.com

China Training Services

Tailored Training Experts

China Training FAQ

Here are answers to some frequently asked questions:

这里是针对一些常见问题的解答：

1 Where is the training venue? 培训的场所在哪里

In-house training is usually at the client venue such as a large meeting room or boardroom since it is cost-effective and convenient. Off-site teambuilding venues can be arranged if necessary.

出于对客户成本效益以及便利性的考虑，企业培训通常安排在客户公司的会议室里。如果客户有特殊需要，我们也可以在客户外面安排团队建设场所。

2 How many hours is the training course? 培训课程需要多少时间?

Well, what are your training goals? This needs to be discussed. Learning interventions are typically part of an overall Training Solution that includes training needs analysis to align training with business goals. Leadership assessment tools are used for management training to help identify challenges and customize programs. Soft skills workshops are typically 1 or 2 days depending on how tailored they are.

贵司的培训目标是什么？需要通过谈论来决定。学习干预是一个整体的培训解决方案的一部分，包括培训需求分析，调整培训与业务目标一致。领导力评估工具用于管理培训，以帮助确定挑战和量身定制项目。软技能培训通常是 1 或 2 天，这取决于如何设计。

3 How many staff can attend a training course? 每次多少学员可以参加培训项目

Your training objectives really determine the number of participants per training program. We have experience with delivering workshops to large groups such as 100 MBA Alumni. Most corporate clients choose group size of 10 to 12 staff when they want the training to be more customized. Larger groups of 25 are alright when its generic communication skills to staff from several departments.

客户培训项目的目标会决定课程的参加人。我们具有培训超过 100 MBA 学员公开课的经验。客户如果想要培训更加具有针对性，大部分公司选择 10 至 12 人的小组。超过 25 人也是可以的，如果是解决各部门之间员工沟通技巧。

4 Who is the trainer? 企业培训师是哪些人?

NewSkilz Corporate Training has a large network of corporate trainers in large cities in China such as Shanghai, Beijing, Guangzhou, Shenzhen, Qingdao, Nanjing, Suzhou, etc. Our experienced workshop facilitators have a strong business background and China training experience. Besides native Chinese leadership and soft skills trainers, we also have Western trainers that speak Mandarin and deliver soft skills workshops while speaking Chinese.

NewSkilz 企业培训公司在中国各个大城市里拥有一批专业的企业培训师，比如上海、北京、广州、深圳，青岛、南京、苏州等等。公开课培训师都有丰富商务背景及中国培训经验。除了中国领导力及软技能培训师外，我们也有西方培训师可以用中文讲授软技能课程。

5 What language is the training conducted in? 培训课程使用的是哪种语言?

All our corporate training programs can be delivered in English or Mandarin! Companies want practical business skills regardless of which language they work in. For this reason, we focus on professional soft skills and business communication skills not on language learning. Even though do have training courses on Business English for those who need the basics.

我们公司许多企业培训课程可以用中英文教授。对于许多客户来说，他们希望学习的并不是外语，他们更希望学习和掌握商务实践技巧。出于这个原因，我们的一些课程设置会着重专业的商务软技巧以及沟通技巧培训。当然，我们也提供以英语为主导的基础英语。

6 How much does the training course cost? 培训课程是怎么收费的?

Training programs are charged for on a daily rate basis and not per participant. We offer discount to clients that purchase long-term training programs.

培训课程的费用主要是按照日价格而不是人员数来计算的。长期培训项目，我们会给与不同的折扣给客户。

7 How do we tailor training content? 我们是如何个性化定制培训内容的?

Customized training programs produce more business results and have more relevance from a skills development perspective. The key to tailored training is doing an effective Training Needs Analysis and setting measurable goals. We use a variety of assessment tools and pre-training assignments to focus the training.

以客户为主导定制的课程通常让客户能有更多的收获，同时也会让他们更好地运用在实践工作中。个性化定制培训课程的关键是要有效地了解客户的需求并且设立明确的目标。以培训为中心，我们使用多种评估工具及培训前评估。

New Confidence

New Skills

New Mentality

8 What course materials are used? 培训课程用什么样的教材?

NewSkilz develop their own professional training materials and do not make much use of off-the-shelf textbooks since we understand every client has specific training objectives. Training participants receive a printed workshop handbook.

NewSkilz 编写自己的专业培训教材而不是使用市场上一些已有课程资料，因为我们明白每个客户都有他自己的需求与目标。另外，学员都会有一本学习手册。